



Resource Teacher: Learning and Behaviour & Ministry of Education Auckland City

TRANSITION TO SCHOOL PLAN

INITIAL CONSULTATION MEETING

Name:Age:Date of Birth:

Education Facility:Gender:Ethnic Groups:

Date of meeting:Review Date:

Present:

TEAM DETAILS

Team Members	Names	Phone	Email	Preferred method of contact
Parents/Caregivers				
Class Teacher				
Special Education Needs Coordinator SENCo				
Learning Support Coordinator LSC				
Early Child-hood Educator ECE				
MOE Speech and Language Therapist SLT				
MOE Early Intervention Teacher EIT				
MOE Psychologist				
Resource Teacher of Learning and Behaviour RTLB				

Purpose: To ensure that all links and transition processes occur, and that the primary school teacher is prepared with prior knowledge and skills.

SHARED INFORMATION

Our whānau story – important people, play in family etc.	
Interests and abilities	
Speaking and listening (Oral language)	
Languages spoken at home & cultural considerations	
Self help – toileting, dressing, eating, drinking	
Ability to cope with change of activity	
Motor skills	
Social skills	
Enjoyment of books	
Understanding of physical boundaries	
Stress signals and triggers	

ACTION PLAN					
To develop familiarity with the people, space, routines and expectations					
Focus Area	Goal	Action/Resources	Who	When	Success Achieved? Reflection as a team.
School Visits					
Social Stories					
Timetables					
Specialist Assistance					
Playground Supervision					
Buddies					
Toileting					
Communication of Needs					
Soothing & Settling					

Calming strategies	
Sensory challenges	
Specialist assistance	
Medical needs	
Other	

